

Leadership Priority	Priority Description
A	Large key projects that should be the focus of work at DOR
B	Important projects that need to be addressed and solutions accomplished within a reasonable timeframe
C	Notable priorities that can be scheduled as filler or non-time critical projects.
D	Initial project priority before discussion. Projects at this priority are opportunity projects that can be addressed if time and resources allow.

ProjectType	TypeDescription
Research	"Pathfinder" type projects that are primarily done to evaluate the potential success of a new process.
Non-project	Other items in the list that are not projects
Mandate	Project is mandated by a regulatory body (such the legislature or federal government) and must be completed. Usually mandates have dates associated with compliance that determine project scheduling. This includes contractual obligations that DOR has signed.
Efficiency	As large subset of strategic, efficiency based projects are aimed at decreasing expense and workload within the department. These projects always have objectives relating to increasing capacity and/or cost reduction.
Strategic	Strategic projects are management driven ideas that move the department towards desired goals and objectives. Strategic projects use discretionary time and are generally key projects towards enacting change within the department.
Risk Avoidance	Risk avoidance projects are done mainly to maintain the status quo or to avoid potential consequences of non-action. Risk avoidance projects are done because of the potential risk of not doing them (rather than the added benefit of doing them.)
Special Operations	Activities that are related or part of standard, regular business processes that consume additional staff time over the regularly allocated time.

ProjectStatus	StatusDescription
Inactive	Project is on hold
To Be Prioritized	Waiting leadership priority. Work will not start until priority assigned.
Active	Project activity is underway
Assessment	Leadership evaluation of project. Projects in assessment are difficult to scope size and rarely have dates. Any dates that they have will be tentative.
Complete	Project has completed
Scheduled	Project has been approved and scheduled and is awaiting execution.
Waiting Scheduling	Project is in the process of being scheduled and approved.

Division	AverageHourlyRate
ITPRO	52.64
BIT	40.37
PAD	36.52
CSRM	38.97
LIQ	37.11
DO	55.57

Size	Size Description
Minimal	Less than 0.25 FTE
Small	Less than 0.5 FTE
Medium	0.5 to 2 FTE
Large	2 to 5 FTE
Huge	over 5 FTE